



Is Hiring!!!

Thresholds is the largest and oldest provider of mental health services in Illinois, providing healthcare, housing, and hope for thousands of people with mental illness in Illinois.

Thresholds provides excellent opportunities for career development and promotion and has been voted as one of Chicago's 101 Best and Brightest Companies to work for in 2006, 2007, 2008, 2009, 2010 and 2011.

Thresholds encourages individuals who have experienced mental health recovery to apply.

Please apply online
www.thresholds.org

Or send resumes to
Nicolette Andreanna Stanton
astanton@thresholds.org

OPEN POSITIONS!

- ACT Specialist
- Community Support Specialist
- Psychiatrist
- Desk Clerk
- Shift Staff
- Employment Specialist
- Painter
- Team Leader
- Therapist
- Information Systems Specialist

"Thresholds assists and inspires people with mental illness to reclaim their lives"

Community Support Specialist

Responsibilities:

The Community Support Specialists provide direct service to members through outreach (60% of your workday will be spent out of the office providing direct service) including case management, counseling, advocacy, linkage and referral, crisis intervention and collaboration with providers. These staff function as a member of a team and attends daily clinical meetings, and must adhere to agency documentation requirements. BA or MA required

Information Systems Specialist

Responsibilities:

Thresholds seeks an **Information Systems Specialist** to perform installs, maintain, and trouble shoot computer hardware, software, and network software for all staff in the assigned areas. *The Information Systems Specialist also provides technical, planning, and purchase advice & support for IT services to Program Directors in their areas.* This full-time position serves as the primary source of IT support and services for a high school as well as its accompanying sites. Current A+ certification required, Network + certification preferred. TCP/IP networking, including router maintenance is desired. Knowledge of Microsoft Windows OS in a networked environment.

Desk Clerk

Responsibilities

The Security Desk Clerk is responsible for signing members in and out of the building, answering the center's main phone line, and acting as a support to the clinical teams and the building manager. Daily shift duties include receiving mail and deliveries, tracking and delivering messages, keeping the front desk organized, and documentation of shift summaries. This position requires the ability to multi-task and prioritize tasks in a fast-paced environment, and that the desk clerk remain alert and awake at all times during the shift.

Team Leader

Responsibilities:

Assume leadership role within the assigned team; model evidenced-based practices and recovery; ensure 60% of all services occur within the members' natural setting; manage consistent team meetings; provide clinical supervision; provide direct service to members and their families; maintain caseloads; adhere to required documentation standards and monitor team members for the same; adhere to CARF, Medicaid and Medicare standards; conduct annual performance evaluations of staff; participate in the hiring sequence of the agency. Masters Degree required.

Team Leader (PEER)

Responsibilities:

Assume leadership role within the assigned team at Thresholds Williams Drop-in Center, a program that is staffed with consumers of mental health services. Seeking a MHP to supervise all activities at the Drop-in Center and a new Team of Community Support/Peer Specialists.

The position will require the individual to model evidenced-based practices and recovery; manage consistent team meetings; provide clinical supervision; provide direct service to members and their families; adhere to required documentation standards and monitor team members for the same; adhere to CARF, Medicaid and Medicare standards; conduct annual performance evaluations of staff; participate in the hiring sequence of the agency.

Experience in the mental health field is strongly preferred.

*****A requirement of this job is that you are or have been a consumer of mental health services.*****

Desk Clerk

Responsibilities:

In a "low demand" residential setting, the desk clerk is responsible for monitoring overall well-being and safety of 8 members with mental illness and in transition from homelessness. Provide some "hands on" assistance such as room cleaning, supervision of self administration of medication and basic community building with members. Shift duties include daily documentation such as shift summaries and medication log. May include some community group facilitation and crisis management in consultation with the on-call supervisor. This position requires that the desk clerk remain awake during the entire shift and attend monthly staff meetings.

Minimum of a High School Diploma or GED and some mental health related experience preferred

Shift Staff

Responsibilities:

The individual will monitor the apartment site in concert with DCFS regulations as well as other funding specifications as needed, provide crisis management, assist in the development of independent living skills; including, menu planning, grocery shopping, housekeeping, as well as planning and participating in community activities. This person will also document all activities and interactions with youth per Thresholds', DCFS, as well as other funding agencies policies and specifications.

Employment Specialist

Responsibilities:

The Employment Specialist will work as a member of an integrated clinical team at Thresholds. They will be responsible for actively engaging members interested in vocational services as well as responsible for facilitating interviews for employment and job. Experience with employment, sales, and/or customer service essential. May substitute sales or customer service experience for BA. Must learn to assess existing symptoms of mental illness and respond to program.